

Please return to:
Deerfield Park Community Association
C/o Post Oak Property Management
27101 Westheimer Pkwy
Katy, TX 77494
Phone: 281-647-6119 Fax: 281-712-2058
E-Mail: info@postoakproperties.com

Sec. _____ Blk _____ Lot _____

FOR OFFICE USE ONLY

ARCHITECTURAL CHANGE REQUEST FORM

In an effort to protect each individual homeowner's rights and property values, it is required that all exterior improvement as described in the current deed restrictions must have the approval of the Architectural Review Committee prior to initiating the work.

Name: _____ Address: _____

Phone Day: _____ Evening _____ Construction Dates: Frm: _____ To _____

Please check the improvement s applicable to your request and see the reverse side for additional information that may be required.

- | | | |
|--|--|---|
| <input type="checkbox"/> Repair Exterior Wood/Brick | <input type="checkbox"/> Install Patio/Patio Cover | <input type="checkbox"/> Pool/Spa |
| <input type="checkbox"/> Repair and or Install Fence | <input type="checkbox"/> Repaint Residence Same Color | <input type="checkbox"/> Add Separate structure/building
(Storage, Tool Shed, Fort, Jungle
Gym, Satellite Dish, Etc.) |
| <input type="checkbox"/> Install Siding | <input type="checkbox"/> Paint Residence a Different Color | <input type="checkbox"/> Other |
| <input type="checkbox"/> Replace Door/Garage Door | <input type="checkbox"/> Room Addition | |
| <input type="checkbox"/> Install Carport | <input type="checkbox"/> Driveway Expansion | |

Describe changes with complete details to assist the Committee with their decision. Include materials and colors to be used. Attach drawings, diagrams, and architects' drawings/blueprints, if available. See sample instructions on the back of this form.

"I understand that the Architectural Review Committee will act on the request as quickly as possible and contact me regarding its decision. I agree not to begin the proposed project until the Architectural Review Committee notifies me of approval. I also understand that in the event a dispute arises, I can appeal to the Board of Directors for resolution of the matter."

Homeowner's Signature: _____ Date Applied: _____

Comments: _____

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Date Received _____

Date Approved / Rejected _____

PLEASE ATTACH COLOR
SWATCHES IF PPLICABLE

COMMITTEE MEMBER SIGNATURE: _____

Primary Color
Trim Color

The application and all information submitted will be retained by the Committee

***HOMEOWNERS ARE RESPONSIBLE FOR ANY CITY PERMITS**

INSTRUCTIONS FOR ATTACHED DRAWINGS

Sketch a plot plan view of your lot showing property lines, main and side streets, and an outline of your home.

Locate, **with dimensions**, your proposed improvement. (Distinguish proposed improvements from existing structures.)

Indicate type and color of material to be used. Your choice should be in harmony with the existing materials.

Show all pertinent dimensions, height, length, width, and slope of roof and location of windows and doors. Point out any important features.

If improvements will be placed on a concrete foundation or slab, indicate size on the sketch.

Feel free to submit samples of materials, photographs, sales literature, etc., which may help the Committee in making an evaluation.

Read your relevant deed restrictions for guidance.

Please submit complete drawings to the best of your ability. Inadequate drawings will only delay your application.